M/s.  As per the enclosed list,

Subject: - Supply of Quotations for the Purchase of Air Conditioning Unit at MBRS.

SIR/Madam,

The Marine Biological Research Station, Zadgaon, Ratnagiri intends to purchase of Air Condition Units as per the specifications detailed in the enclosed sheet/as shown bellow.

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Description</th>
<th>Qty.</th>
<th>Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Supplying split type room Air conditioning unit 2.5 TR capacity with R410A/R32 gas with copper condenser 230/415V, 50 cycles, A.C. supply having 1 No of air handling unit (Mega split) Hi-wall mounting type complete as per specification No. AP-AC/SAC, <strong>Make : O general, Blue Star, Voltas, Carrier, L.G.</strong></td>
<td>2.00</td>
<td>Each</td>
</tr>
<tr>
<td>2</td>
<td>Supplying split type room Air conditioning unit 3TR capacity with R410A/R32 gas with copper condenser 415 V, 50 cycles, A.C. supply having 1 No of air handling unit (Mega split) mounting type complete as per specification No. AP-AC/SAC <strong>Make : O general, Blue Star, Voltas, Carrier, L.G.</strong></td>
<td>4.00</td>
<td>Each</td>
</tr>
</tbody>
</table>

1. Quotation should be sent in a **pasted** Envelope **super** scribing *Quotations for the Purchase of Air Conditioning Unit at MBRS.* by post.
2. The Basic price, applicable taxes (i.e. GST or any other taxes) and other charges such as Packing, Forwarding, Transportation etc. be mentioned in detail in the quotation.
3. Terms and conditions regarding payment, delivery and guarantee should be mentioned clearly. However, the delivery of the material should be sent to F.O.R. Shirdaon, Ratnagiri. The payment of material supplied by supplier will be made against the delivery. Please note that any Bank formalities will not be accepted by this office.
4. The Demand Draft Commission as well as postage charges towards payment of the material is to be borne by the supplier.
5. The delivery should be **FOR Destination**, (as the College is situated out of the Municipal limits i.e. 2.5 Km away from Ratnagiri city)
6. Please enclose a copy of Certificate stating as Authorized Manufacturer/Authorized Reseller/Authorized Dealer of Manufacturer/Authorized Dealer of Overseas Companies/Authorized Service Center as applicable along with the quotation.
7. The GST Number and Copy of Pan Card of the Proprietor, also should be enclosed along with the quotation.
8. Income Tax Clearance Certificate for the last Three years (Statement of Income Tax Returns signed by competent authority of Income Tax) or attested Xerox Copy. Photocopy of PAN Card be enclosed with quotation.
9. If you have registration under GeM or Rate Contract under DGS&D; a copy of the Registration Rate Contract Acceptance with Signature and Seal be enclosed.
10. Copy of **Shop License / Shop Registration Certificate** as applicable should be enclosed with the quotation.

11. Client **list of Company/Dealer and total experience** in this field be enclosed with quotation.

12. The undersigned reserves the right to reject any or all quotations without giving any reason thereof.

13. Quotation complete in all respect as stated above should be sent to:

   **Senior Scientific Officer,**
   **MBRS, Zadgaon, Ratnagiri,**
   **Pin: 415 612 (Maharashtra State)**

**ON OR BEFORE:** ........................................

24 FEB 2018

Yours Faithfully,

[Signature]

**Senior Scientific Officer,**
**MBRS, Zadgaon, Ratnagiri.**