

No. MBRs//OoBFP/ Laptop/ 1169/2018.

Date : 17 FEB 2018

ON DBSKKV UNIVERSITY WEBSITE

To,

Subject : - Quotation for purchase of laptop and accessories.....

Sir,

Marine biological Research Station, Ratnagiri intends to purchase of laptop and accessories as per the specifications mentioned below

Sr.No.	Particulars	Quantity	Rate	Cost (Rs.)
1.	Branded Laptop with Intel Quad Core Processor, 4 gb Ram, 500GB / 1 TB HDD, DVD-Writer, 15.6" Screen, 4 Hrs Battery Backup, Licensed Windows 10. With 1 Year Warranty and Carry Case.	1		
2.	Black and White All in One Printer with one Year Warranty. Copy, print scan and Ethernet facility, Copy and print speed up to 34 ppm (15 ipm), ADF and 2-line LCD Network connectivity: (Standard, Ethernet and Mobile), Optical Resolution: 1200 dpi x 2400 dpi , Copy speed-Approx. 34 ppm (Draft),	1		
3.	Internet Security (1 User 3 year)	1		

You are requested to quote your competitive rates, item - wise for the purchase in detail, as per the below mentioned terms and conditions :

1. Quotation should be sent in a **Sealed Envelop** super scribing "**Quotation for the purchase of laptop and accessories**" by post.
2. The quotation should clearly state the **Basic price, applicable taxes and other charges** such as Packing, transportation etc. separately.
3. Terms and conditions regarding payment, delivery and guarantee should be mentioned clearly. However, the delivery of the material should be sent to **Zadgaon, Ratnagiri** and your payment will be made against the delivery. Please note that any Bank formalities will not be accepted.
4. **The Demand Draft Commission** as well as postage regarding Payment is to be borne by the supplier.
5. The delivery should be **FOR Destination**
6. Please enclose the copy of certificate stating as Authorized Manufacturer/ Authorised Reseller/ Authorized Dealer of Manufacturer/ Authorized Dealer of Overseas companies/ Authorized Service Centre if applicable along with the quotations.
7. The GST number and copy of Pan Card of the proprietor, also should be enclosed along with the bill if quotation is approved..
8. The undersigned reserves the right to reject any or all quotations without giving any reason thereof....
9. Quotation complete in above details should be sent to :

Senior Scientific Officer,
MBRS, Zadgaon, Ratnagiri
Pin : 415 612 (Maharashtra State)

ON OR BEFORE : 03/03/2018

Yours Faithfully,

Senior Scientific Officer,
MBRS, Zadgaon, Ratnagiri
Pin : 415 612 (Maharashtra State)