

**COLLEGE OF FISHERIES, SHIRGAON, RATNAGIRI
DR. B.S. KOKAN KRISHI VIDYAPEETH, DAPOLI,**

Tel No. (02352) 232241

Fax : (02352) 232987

RE - TENDER NOTICE

No. COF/Tender/

/of 2010

Date :

Sealed tenders in the prescribed form for purchase of scientific equipments/ instrument like “FRP tank, Biological Trinocular microscope, Plastic pools with frame, Hand held waterproof pH/DO/temperature meter etc. are invited from the Manufactures and / Authorized Dealers / Authorized Resellers, etc. on or before 4.03.2010 upto 15.00 hrs. in person in the office of the Associate Dean, College of Fisheries, Ratnagiri on the aforesaid address. Blank copy of Tender forms can be availed from this office w.e.f. 15.02.2010 on all working days between 10.30 to 15.00 hrs. on payment of Rs.500/- (Non- refundable) as tender form cost in cash or through DD drawn in favour of “Dr. B. S. Konkan Krishi Vidyapeeth,” payable at Ratnagiri.

Tender forms will not be supplied through post. The details of terms and conditions, specifications of equipments/material to be purchased and copy of tender form can also be downloaded from the University website www.dbskkv.org

The sealed tenders will be opened on 4.03.2010 at 16.00 hrs in presence of tender quoting parties or their authorized representative, if possible.

Tender forms will be considered on production of Manufacturer/ Authorized Dealer certificate, Income Tax clearance certificate / Sales Tax certificates. The separate envelope for the same is required to be produced.

The University reserves the right of purchase or not to purchase any or all of these equipments.

Associate Dean,
College Of Fisheries,
Shirgaon, Ratnagiri

No.

**COLLEGE OF FISHERIES, SHIRGAON, RATNAGIRI
DR. B.S. KOKAN KRISHI VIDYAPEETH, DAPOLI,**

TENDER FORM

for the purchase of

Scientific Equipments / Instruments

Associate Dean,
College Of Fisheries,
Shirgaon, Ratnagiri-415629
(Maharashtra)

Tel No. (02352) 232241

Fax : (02352) 232987

COLLEGE OF FISHERIES, SHIRGAON, RATNAGIRI
DR. B.S. KOKAN KRISHI VIDYAPEETH, DAPOLI,
(Maharashtra)

Tender for Supply of scientific equipments / instruments

FORM OF TENDER

To,
The Associate Dean,
College Of Fisheries,
Shirgaon, Ratnagiri

Dear Sir,

1. In response to the tender notice published in the daily newspaper _____, dated _____, I/We submit herewith the tender form for supply of scientific equipments/ instruments.
2. I/We have thoroughly examined and understood the terms and conditions of the tender contained in Appendix –I and I/We agree to abide by them in full.
3. I/We offer to undertake the supply of scientific equipments/ instruments and quoted the rates inclusive of all taxes, freight, etc. F.O.R. Ratnagiri, Dist. Ratnagiri (M.S.) as given in Appendix-II. It is agreed that no additional charges other than those mentioned in word be payable to me/us.
4. I/We accept that the rates offered shall remain valid for a period of three months from the date of execution of agreement. I/We further agree that if the date upto which the offer would remain open be declared as holiday for office, then offer will remain open for acceptance till next working day.
5. I/We shall be bound by communication of acceptance of the offer, dispatched within prescribed time.
6. I/We accept that the right to accept or reject whole or part of the tender without assigning any reason is reserved with the University. The decision of the University will be final and shall be binding on me/us.
7. As required by the terms and conditions of tender an amount of Rs. _____ of Appendix – II, paid by me/us as Earnest Money Deposit (E.M.D.) through Demand Draft (D.D.) of Rs. _____ payable at Ratnagiri bearing No. _____ dated _____ in favour of Dr. B.S.Konkan Krishi Vidyapeeth, Ratnagiri.
8. I/We agree to undertake to supply the articles at location of office mentioned in final supply order and as per the specifications of the final orders within 15 days from the date of firm order.
9. As rates are valid upto three months, I/We also agree to undertake to supply of scientific equipments/ instruments full or in part to other offices of College Of Fisheries, Shirgaon, Ratnagiri, under same terms and conditions against the supply orders upto the period of three months from the date of execution of Agreement Bond.
10. As per the terms and conditions (Part-I), I/We are submitting our offer in two envelopes. In envelope No. A, it contains documents as per the condition Sr. No. 11 of part-I. In envelop No. B, it includes rates quoted by me/us in Part-II.
11. I/We also agree that University has full rights to open/consider the second envelope if and only if University satisfied with information contains in envelope No. A. The decision of the University regarding this will be find and will be binding on me/us.

12. I/We hereby declare that the entries made in this tender form, i.e. in Part-II are binding for me/us. I/We shall be bound by the Act to my/our authorized representative duly constituted Attorney Shri. _____ whose signature is appended hereto in the place specified for the purpose and of any other person who in future may be appointed by me/us in his place to carry on the business of this concern/agency/firm. The intimation of such change will be given to the Associate Dean, College Of Fisheries, Shirgaon, Ratnagiri I/We hereby take the responsibility to installation of the scientific equipments/instruments at their location free of cost in warranty period. I/We hereby take the responsibility to provide the service for atleast one year after expiry of warranty periods.

The following documents duly filled in and signed, are enclosed alongwith the Part-I being the terms and conditions is retained by me/us for my/our information and record.

Yours faithfully,

Place : _____
Date : _____

Signature of the Supplier

Capacity in which signing : _____
Name and Address of the firms/supplier : _____
Registration No. of supplier : _____

List of Documents :-

i
ii
iii
iv
v
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- 1) Part-II of Appendix – I and Appendix –II.
- 2) Bank Draft No. _____, Dated _____, Rs. _____
- 3) Bank Draft No. _____, Dated _____, Rs. _____

Signature of constituted
Attorney / authorized representative

Signature : _____, Date _____
Name and Address : _____

COLLEGE OF FISHERIES, SHIRGAON, RATNAGIRI
DR. B.S. KOKAN KRISHI VIDYAPEETH, DAPOLI,
(Maharashtra)

Appendix – I (Part I)

Terms and conditions of Tender for supply of scientific equipments / instruments

1. Sealed Tenders are invited from manufactures/authorized Reseller/authorized dealers of manufactures / or authorized suppliers for supply of scientific equipments / instrument as per the specifications mentioned in Appendix – II during 10.30 A.M. to 15.00 hrs. on working days up to 15.01.2010. Tenders received late will not be considered. In case tenders are sent by Registered post, it shall be the responsibility of intending suppliers to ensure that they are received before closing hours. The tenders are proposed to be opened on 15.01.2010 at 16.00 hours in the presence of the intending supplier or their authorized representative who may desire to attend.
2. The rates both in words and figures without any corrections or overwriting should be quoted in Appendix – II for each individual items separately. Any overwriting or rewriting should be duly countersigned. The rates must be valid for a period of at least three months from the date of execution of Agreement.
3. The intending supplier shall also have to mention the name of manufacture / make, model of the article and has to enclose the pamphlets / picture of the equipments offered, for which the rates are quoted. In the absence of the above details of items offered may not be considered. The preference will be given to (a) Manufactures, (b) Authorized Reseller of overseas manufactures, (c) Authorized Dealers of manufactures (d) Authorized Suppliers. The preference will be given to the items bearing ISI/ISO 9000 quality control make for the equipments.
4. University will accept the tender for items mentioned in Appendix – II from only (a) Manufactures, (b) Authorized Reseller or dealer of overseas manufactures, (c) authorized Dealers of manufactures. And (d) Any other authorized agency which is having adequate experience in supply and maintenance of equipments. Such agencies must enclose adequate documents to prove their claims. University reserves the rights to accept or reject tenders of these agencies. The decision of the University regarding this will be final and shall be binding on tenderer.
5. University will not accept the assembled equipment's or any assembled items.
6. Tenderer will have to supply scientific equipment/instrument manufactured by any one of the reputed company or group and not of local brand name or assembled equipment.
7. The University reserves the right to accept or reject the items of the make other than the above.
8. Tenderer may enclose published report of comparative study of his quoted items, which will give additional weightage to his quoted price.
9. The tenderer should quote the rates only in Appendix II of the tender floated on website by this office and not on any other form.
10. The tenderer should submit his offer in **two separate envelopes**.
11. The tenderer should provide the following documents in first envelop with superscription. "Tender for supply of scientific equipments / instrument" :
 - a) D.D. for E.M.D. and cost of tender form Rs. 500/- (if tender form obtained through Website) separately.
 - b) Certificate of Authorized Manufactures/Authorized Reseller/Dealer of overseas companies/Authorized Dealers of manufactures/Authorized Service Centre.

- c) Clients list of Company/Dealer and total experience in this field.
 - d) Income Tax clearance certificate of last three years statements of Income Tax Return signed by Income Tax authority or attested Xerox copy.
 - e) Sale Tax Registration No.
 - f) Part – II of Appendix – I.
12. The tenderer should provide rates quoted only in Appendix II in second envelope with superscription “TENDER FOR SUPPLY OF SCIENTIFIC EQUIPMENTS/ INSTRUMENTS”
 13. The intending supplier should quote the rates inclusive of all expenses, charges, taxes, duties, transaction, packing and forwarding, insurance etc. i.e. All “Inclusive” with free delivery at respective offices of the University as mentioned in Appendix – II. The material will have to be supplied as per the specification within 15 DAYS or as per the last date mentioned in final supply order.
 14. University will reserve full rights to open/consider the second envelop if and only if University is satisfied with the information contained in envelope no. A. The decision of the University regarding this will be final and shall be binding on tenderer.
 15. The supplier will have to supply in full or in part the articles as mentioned in Appendix – I to this University and any other office of University located anywhere in Konkan region till date of validity of rates.
 16. If the ordered material is not provided within stipulate time limits, deduction @ 1% of the total cost order value per week for extra time taken will be done from the bill. However, the Associate Dean, College Of Fisheries, Shirgaon, Ratnagiri, may condone/relax this penalty and may grant extension up to the time limit as deem fit by him, provided the tenderer applies and satisfies about genuineness of the reasons for delay in supply of articles.
 17. The tenderer shall have to deposit Earnest Money Deposit (E.M.D.) of 1% of the cost of equipment by Demand Draft drawn in favour of Dr. B.S.Kokan Krishi Vidyapeeth, Ratnagiri, **pavable at Ratnagiri** and the same should be enclosed along with the tende. The tender without E.M.D. will not be considered at all. The amount of E.M.D. will be refunded in case of unsuccessful tenderer on submission of application with Money Receipt in original and an advance stamped receipt soon after the final decision. In case of successful tenderer, it will be deemed as partial payment towards 5% of Security Deposit.

However, in respect of State Agricultural Universities, central Government undertakings, Sate Govt. undertakings, Central Govt. Institutes and Institutes affiliated by Indian Council of Agricultural Research the condition of depositing Earnest Money Deposit is not applicable.

18. The Specimen of “Agreement Bond” will be provided along with letter of acceptance to the tenderer whose rates are accepted by the University. The tenderer shall have to execute agreement in the prescribed form on stamp paper costing to Rs.100/-, which should be submitted to this Office within specified time. The agreement received under seal and signature of tenderer will become legal agreement between the tenderer and the University, which will be binding on tenderer.
19. If the successful tenderer fails to comply with the supply order within the specified period or only part supply is made, the Associate Dean, College Of Fisheries, Shirgaon, Ratnagiri, or respective authority or any officer authorized by him/them, will arrange for the alternative arrangement through any other supplier or agency at risk, cost and expenses of the said tenderer, who shall have to bear and pay all additional expenditure incurred by the University in that behalf.
20. Successful tenderere will have to furnish security deposit to the extent of 5% of total cost of the items accepted by the University as offered in tender either in cash or through demand draft on Ratnagiri District Central Co-operative Bank, Ratnagiri / State Bank of India

- Ratnagiri in favour of Dr. B.S.Konkan Krishi Vidyapeeth, Ratnagiri within specified time from the date of issue of letter of acceptance.
21. The amount of Security deposit without any interest thereon will be returned to the tenderer after 12 months or the expiry of the warranty period whichever is later from the date of supply, subject to the surrender to Money Receipt in original in this office.
 22. On acceptance of the rates as per the approved tender and after completing official necessary.
 23. As soon as the tenderer delivers the tender in the office of the undersigned, it shall be binding on him and he shall not be able to withdraw or amend the offer.
 24. The Associate Dean, College of Fisheries, Ratnagiri also reserves the right to obtain the articles by negotiations from one or more of the tenderer, if in case the rates, quality, make, specifications or other terms and conditions etc. of tenderer are not found suitable, to this University.
 25. The undersigned also reserves the right to accept or reject the suppliers in full or in part which do not strictly stick up to the specifications or to accept the materials / articles supplied with slight variations in specifications or with a condition that the rates accepted shall be reduced at such rates as the competent authority of the University may deem fit , looking to the variations and that such rates shall be binding on the tenderer.
 26. University reserves the right to accept or reject – higher version of equipment/ instrument etc. or any other items under the same terms and conditions and same price quoted by tenderer in Appendix – II.
 27. In case of successful tenderer, the University for fulfillment of terms and conditions of tender shall retain the amount of Security Deposit (S.D) deposited by him. The University will not make any payment towards interest on such deposits.
 28. The credit bill should be presented in triplicate in the name of respective authority as quoted in final supply order is made. For any delay in payment, interest or any other kind of compensation/the University will not make extra payment, etc. This contract will be governed as per terms and conditions mentioned above, Agreement made and the provisions contained in M.A.U. account Code, 1991. Delay in supply within the prescribed time limit or the extended time limit, making of supplies not upto the standard specification, and performance or non-observance or non-acceptance of these terms and conditions by the tenderer, shall constitute breach of contract and the security deposit or any other deposit of the tenderer shall be forfeited by the University besides other actions of reduction in bills of supplies and /or other legal actions and finally the decision of the University shall be binding on the tenderer.
 29. The parties utilizing tender forms floated on University Website should submit D.D. amounting to Rs.500/- payable in favour of “Dr.B.S.Konkan Krishi Vidyapeeth, Ratnagiri” as tender form cost.
 30. Income- tax @ 2.0% of the total amount payable on the tax invoice will be deducted. A certificate to this effect shall be issued in due course of time.
 31. Bank commission charges, if any shall be borne by the tender party.

Enclosures : 1) Part – II of Appendix – I
2) Schedule of supplies in Appendix – II.

Place : Ratnagiri
Date :

Associate Dean
College of Fisheries,
Shirgaon, Ratnagiri

APPENDIX – I
PART – II

Undertaking to be given by the tenderer for supply of scientific equipments/instruments.

Whereas, Associate Dean, College of Fisheries, Shirgaon, Ratnagiri. Has called for tenders for supplies as per the enclosed Appendix – II.

I/We hereby offer our tender at the rates given in the enclosed Appendix – II, duly filled in and signed by me/us and hereby also affix my/our signature(s) below this tender voluntary and full acceptance of all the terms and conditions of this tender, which shall be the agreement between the above tender calling authority and myself/we.

Encl. : Appendix – II

Signature of the Supplier :

Name of the Supplier : _____

Capacity in which signing : _____

Full address of the Supplier : _____

With seal/stamp : _____

Place :

Dated :